RESIDENTIAL PLOT PLAN

Public Works Department 360.442.5200 Dept. of Community Development, 360.442.5086
1525 Broadway, P.O. Box 128, Longview, WA, 98632, Fax 360.442.5953

PLOT PLAN GENERAL REQUIREMENTS

Many different permits require a plot plan (sometimes called a "site" plan), which is a detailed and accurate map of the project's property. A complete and accurate plot plan is important to avoid delays in the review and approval of your project. A complete plot plan will include all the site features and information (depending on your site, of course) listed below. Attached to this sheet is a typical plot plan example.

1. The property owner's name and phone number, the property's legal description (plat, lot, block), parcel number and the site's address.

2. The map scale whenever possible. A scale of 1" = 20'is typical, but other scales (1/8" = 1' for example), are also acceptable.

3. A north arrow indicating the northerly direction.

4. All property lines, all right-of-ways, all easements (utilities, access, etc.) and site dimensions. Show all proposed and existing structures and their uses, dimensions and distances to each other and property lines.

5. All streets and alleys, including flanking streets, with street names. Show all existing and/or proposed driveways. Include surface types (asphalt, concrete, chipseal, gravel) and driveway width at curb and right-of way.

6. Identify each building by its use (garage, residence, etc). Include decks, retaining walls and the like.

7. Show clear distinction between the existing building & driveways and any proposed addition/changes. Show all curbs, sidewalks and drainage facilities Also show any buildings to be demolished.

8. Show all power poles, fire hydrants, trees, water meters, catch basins, sewer laterals, transformers, roof drains, vaults, utility pedestals, street lights, water, sewer, gas, power, phone and cable locations, and any other above ground utilities/features located in the public right of way.

9. Show method of storm water disposal including roof run-off and slope of large paved areas.

10. All surface water (creeks, sloughs, drainage ditches, etc.) on or adjacent to the property.

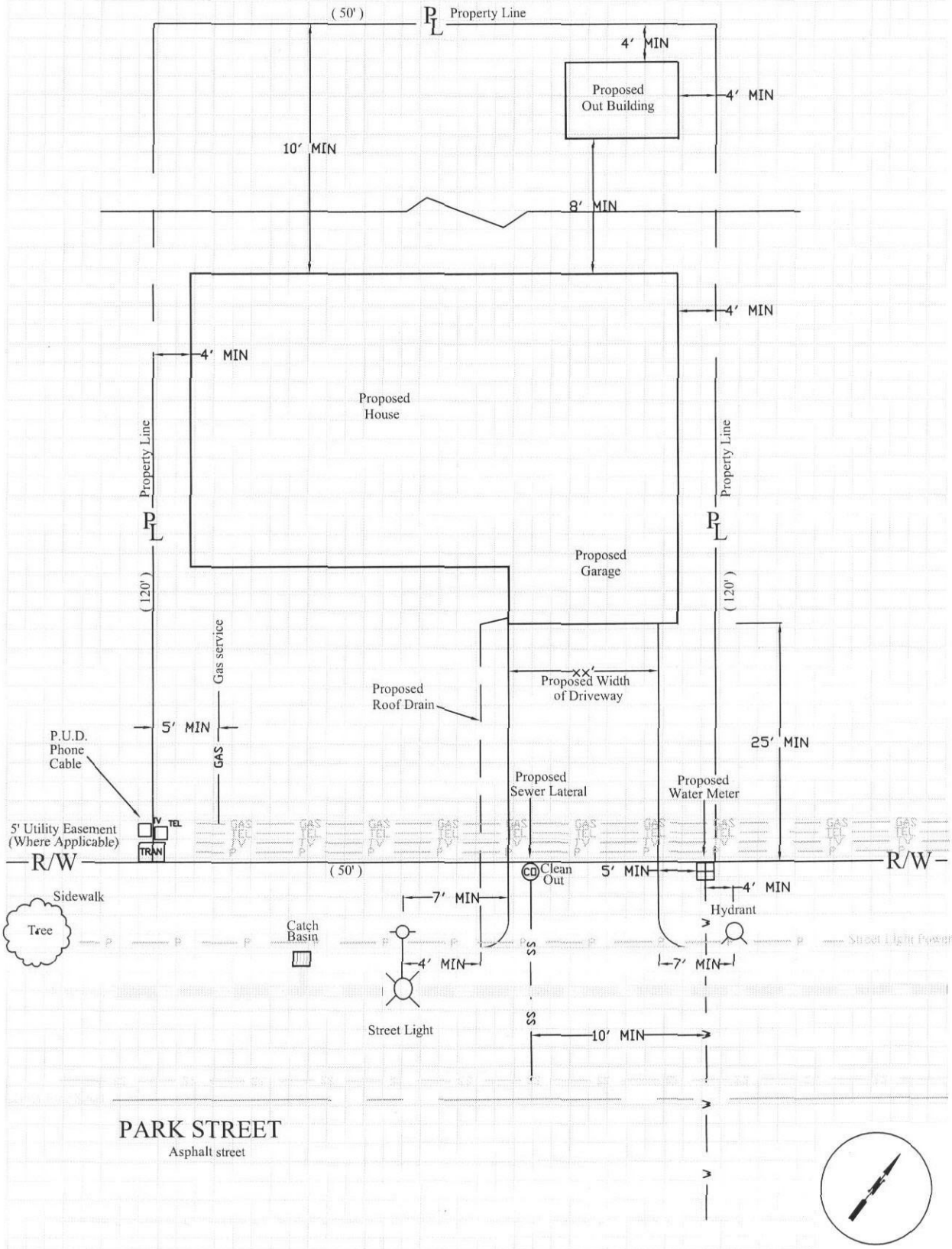
Residential Plot Plan

Owner/Applicant: John & Jane Doe Phone Number: (360) 555-1234

Legal Description: Lot: 5 Block: 8 Project Address: 1234 Park Street

Plat: Longview #3 Parcel Number: 05324

Project Description: (new house, replace driveway, new sidewalk, new garage, new water service, new sewer service, etc.) Building New house w/ attached garage, new driveway, new water service, new sewer service, new sidewalk, new garden shed (10 x 12)



Scale: 1" = 10'

Residential Plot Plan

Owner/Applicant:_____ Phone Number:_____

Legal Description:Lot:____Block:_____ Project Address:_____

Plat:_____ Parcel Number: _____

Project Description: (new house, replace driveway, new sidewalk, new garage, new water service, new sewer service, etc.) _____

_____

_____

Scale:_____