

RESIDENTIAL PLOT PLAN GENERAL REQUIREMENTS

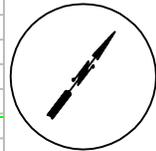
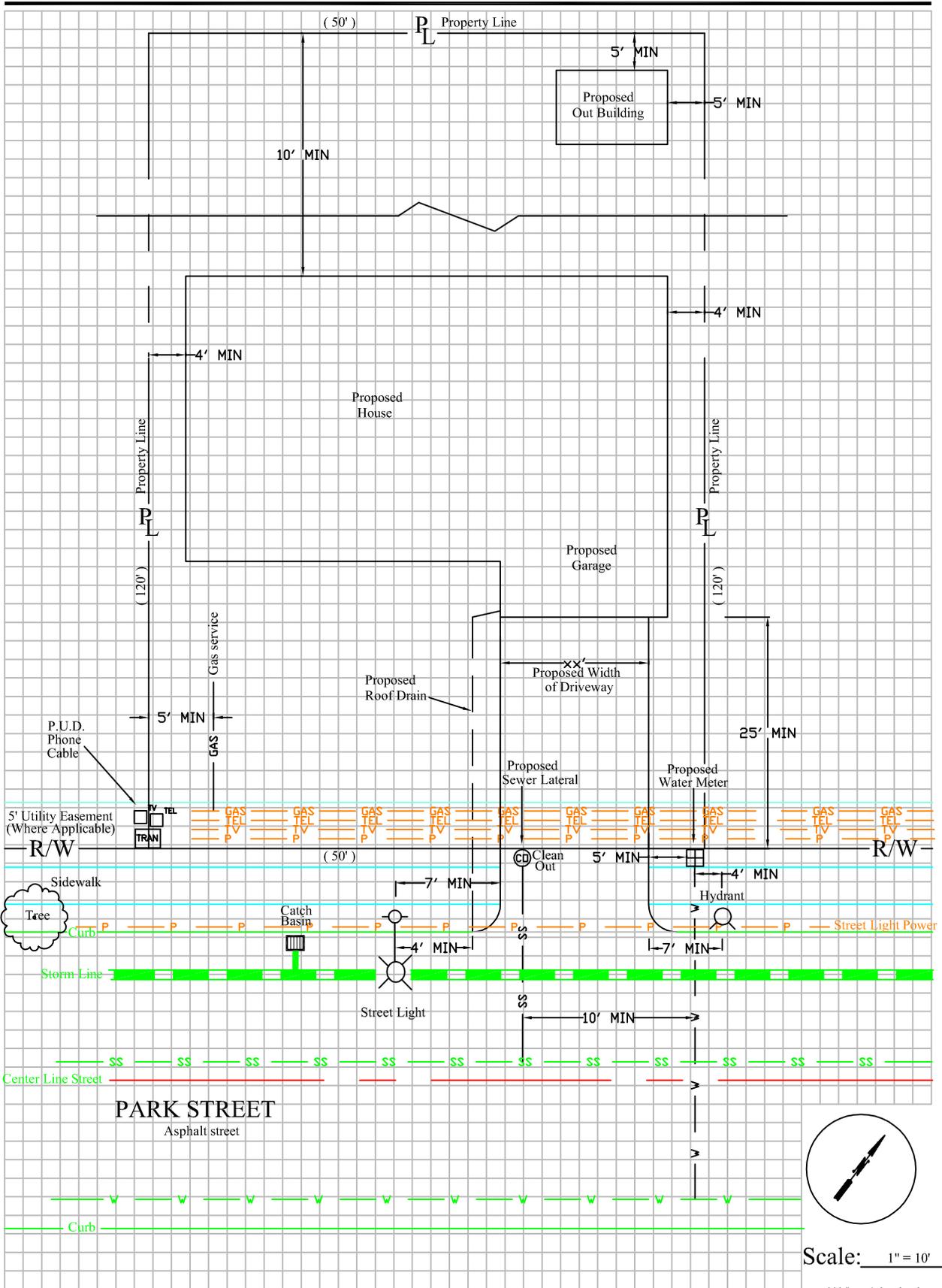
Many different permits require a plot plan (sometimes called a “site” plan), which is a detailed and accurate map of the project’s property. A complete and accurate plot plan is important to avoid delays in the review and approval of your project. A complete plot plan will include all the site features and information (depending on your site, of course) listed below. **Attached to this sheet are typical plot plan examples.**

1. The property owner’s **name** and **phone number**, the property’s **legal description** (plat, lot, block), and the **site’s address**.
2. The map **scale** whenever possible. A scale of 1” = 20’ is typical, but others 1/8” = 1’ for example, is also acceptable.
3. A **north arrow** indicating the northerly direction.
4. All **property lines**, all **right-of-ways**, all **easements** (utilities, access, etc.), and site **dimensions**. Show the **distances** between buildings, and from buildings to all property lines.
5. All **streets** and **alleys**, with **street names**. Show all **existing and/or proposed driveways**. Include surface types (asphalt, concrete, chipseal, gravel) and driveway width at curb and right-of-way.
6. Identify each building by its use (garage, residence, etc.). Include **decks**, **retaining walls**, and the like.
7. Show clear distinction between the **existing** building & driveways and any **proposed addition/changes**. Show all **curbs**, **sidewalks** and **drainage facilities**. Also show any **buildings to be demolished**.
8. Show **all power poles**, **fire hydrants**, **trees**, **shrubs**, **landscaping**, **mail boxes**, **water meters**, **catch basins**, **sewer laterals**, **transformers**, **roof drains**, **vaults**, **utility pedestals**, **street lights** (water, sewer, gas, power, phone and cable locations, and any other above ground utilities/features).
9. Call for **utility locates**, **1-800-424-5585**, to have utility owners locate underground facilities.
10. Show method of **storm water disposal** including roof run-off and slope of large paved areas.
11. All **surface water** (**creeks**, **sloughs**, **drainage ditches**, etc.) on or adjacent to the property.

Residential Plot Plan

Owner/Applicant: John & Jane Doe Phone Number: (360) 555-1234
Legal Description: Lot: 5 Block: 8 Project Address: 1234 Park Street
Plat: Longview #3 Parcel Number: 05324

Project Description: (new house, replace driveway, new sidewalk, new garage, new water service, new sewer service, etc.) Building New house w/ attached garage, new driveway, new water service, new sewer service, new sidewalk, new garden shed (10 x 12)



Scale: 1" = 10'

RESIDENTIAL PLOT PLAN

Owner/Applicant: _____ Daytime Phone Number: _____

Project Address: _____, Longview, WA

Legal Descr: Lot # _____ Block # _____ Plat _____ Parcel # _____

Project Description (eg.,Construct new house, addition to house, new garage, shed, fence, etc.):

