

Appendix

TOPIC	PAGE
City of Longview Personnel Information	A-2 - A-10
City Personnel	A-2
Five-year Regular/Full-Time Employee History	A-3
Regular "A" & "B" Positions Budgeted for 2017/2018	A-4 - A-10
Longview at a Glance	A-11
Longview's Demographics	A-12
City of Longview Service Statistics	A-13

Appendix

City Personnel

The following pages provide tables of information regarding City of Longview employees including:

- 1) Description of the five types of City employees;
- 2) Five-year history of the total number of full-time employees; and
- 3) Listing of Regular "A" and "B" budgeted positions for 2017/2018.

Employee Types

Regular Full Time (Type "A") - A regular full-time employee is an employee who is employed 40 hours per week in a classified Council-approved and budgeted position. This employee is paid based on a monthly rate. They are eligible for holiday, vacation, and sick leave accrual, and eligible to participate in the City's medical/dental/life plan.

Regular Full Time/Part Time (Type "B") - A regular full-time/part-time employee is a percentage employee in a classified Council-approved and budgeted position. Type "B" employees are assigned regularly scheduled shifts on a year-round basis. This employee is paid a monthly rate of the position's wage classification based on a percentage of the number of hours scheduled to work. They are eligible for holiday, vacation, and sick leave accrual and eligible to participate in the City's medical/dental/life plan. (The benefits they are eligible for are pro-rated based on the number of hours they are scheduled to work.)

Part Time (Type "P") - A part-time employee is an employee who is employed less than 40 hours per week and is assigned work on a year round basis. This employee is paid an hourly rate for hours worked. They are not eligible for benefits other than state and federal mandated benefits (including PERS if the position they have been selected to fill has been determined to be a PERS eligible position).

Seasonal/Temporary (Type "S") - A seasonal/temporary employee may work part time or full time for unspecified hours on irregular shifts. Seasonal/temporary employees are on a stand by/on call basis or are needed seasonally. This employee is paid an hourly rate for hours worked. They are not eligible for benefits other than state and federal mandated benefits (including PERS if the position they have been selected to fill has been determined to be a PERS eligible position).

Five -year Regular/Full-Time Employee History

	2014	2015	2016	2017	2018
Legislative	0.75	0.75	0.75	0.75	0.75
Exec/Legal	4.93	4.93	4.93	6.43	6.43
Finance	11.05	11.05	11.05	10.43	10.43
Human Resources	3.30	3.30	3.30	3.30	3.30
Info. Technology	10.05	10.80	10.80	10.80	10.80
Police	67.50	65.20	66.70	68.03	68.85
Fire	49.00	49.00	49.00	49.00	49.00
Traffic	5.00	6.00	6.00	6.00	6.00
Street	5.75	6.50	6.50	9.50	9.50
Engineeirmg	9.20	10.20	10.20	9.20	9.20
Comm & Econ. De	6.75	6.75	6.75	7.75	7.75
Library	17.00	17.00	17.00	17.00	17.00
Recreation	5.80	5.90	5.90	7.05	7.05
Parks	11.96	11.30	11.30	11.70	11.70
Water	15.96	17.93	18.43	18.73	18.73
Sewer	15.95	15.08	15.08	15.87	15.87
Filter Plant	2.77	3.57	4.07	3.91	3.91
Sanitary/Recycling	3.83	3.83	3.83	3.48	3.48
Stormwater Utility	15.06	16.08	16.58	21.10	21.10
Transit	15.15	25.18	25.18	25.18	25.18
Golf	3.00	2.00	2.00	2.00	2.00
Equip. Rental	6.00	6.40	6.40	6.40	6.40
Facility Maint.	3.15	3.65	3.65	3.60	3.60
Fire Pension	0.50	0.50	0.50	0.50	0.50
Insurance Res.	2.25	2.45	2.45	2.45	2.45
Econ Dev Fund	0.25	1.25	1.25	1.25	1.25
Downtown Parking	-	0.65	0.65	0.65	0.65
Criminal Justice	-	4.00	2.50	2.50	2.50
Public Safety	1.00	0.65	0.65	0.83	0.00
Totals	292.90	311.88	313.38	325.38	325.38

Prior Years Employee History (Full-Time Positions Only)

1968-219	1975-277	1982-310	1989-277	1996-269
1969-232	1976-289	1983-297	1990-279	1997-270
1970-245	1977-312	1984-299	1991-257	1998-281
1971-258	1978-305	1985-303	1992-258	1999-304
1972-274	1979-312	1986-299	1993-255	2000-294
1973-269	1980-333	1987-289	1994-258	2001-295
1974-267	1981-308	1988-277	1995-263	2002-291
2003-290	2004-288	2005-286	2006-288	2007-300
2008-300	2009-302	2010-300	2011-286	2012-285
2013-293	2014-293	2015-312	2016-313	2017-325
2018-325				

Appendix

Regular "A" & "B" Positions Budgeted for 2017/2018

Position Title	2017	2018	Classification
Legislative			
Executive Assistant	0.50	0.50	12
Office Assistant	0.25	0.25	33
<i>Total Legislative</i>	0.75	0.75	
Executive			
City Manager	0.18	0.18	91
Executive Assistant	0.50	0.50	12
Office Assistant	0.25	0.25	33
<i>Total Executive/Legal</i>	0.93	0.93	
Finance			
Asst. City Manager/Finance Director	0.38	0.38	1
Fiscal Manager	1.00	1.00	8
Fiscal Analyst	1.80	1.80	12
City Clerk	0.25	0.25	14
Fiscal/Utility Support Assistant	2.00	2.00	44
Fiscal/Utility Support Technician	2.00	2.00	44
Fiscal/Utility Support Specialist	1.00	1.00	42
Administrative Assistant	1.00	1.00	44
Lead Utility Systems Operator	1.00	1.00	52
<i>Total Finance</i>	10.43	10.43	
Human Resources			
Human Resources Director	0.80	0.80	3
Human Resources Specialist	1.50	1.50	12
Human Resources Technician	1.00	1.00	33
<i>Total Human Resources</i>	3.30	3.30	
Legal			
City Attorney	1.00	1.00	2
Attorney	2.00	2.00	10
Senior Attorney	1.00	1.00	8
Legal Technician	0.50	0.50	33
Legal Technician	1.00	1.00	34
<i>Total Legal</i>	5.50	5.50	
Information Technology			
IT Director	1.00	1.00	3
IT Analyst	7.50	7.50	10
IT Specialist	1.00	1.00	50
IT Specialist	0.50	0.50	50
IT Technician	0.80	0.80	53
<i>Total Information Technology</i>	10.80	10.80	

Position Title		2017	2018	Classification
Police				
	Chief	1.00	1.00	2
	Captain	2.00	2.00	4
	Sergeant	8.00	8.00	81
	Police Officer	41.00	41.00	85
	Corporal	5.00	5.00	87
	Administrative Manager	0.78	0.85	8
	Fiscal Specialist	0.50	0.50	a11
	Administrative Assistant	1.00	1.00	a33
	Office Assistant	3.25	4.00	a34
	Civilian Investigator	1.00	1.00	a11
	Information Technology Specialist	1.00	1.00	a11
	Police Services Technician	1.00	1.00	a54
	Police Services Technician	2.00	2.00	a33
	Legal Technician	0.50	0.50	33
	<i>Total Police</i>	68.03	68.85	
Fire				
	Chief	1.00	1.00	2
	Fire Marshal	1.00	1.00	21
	Battalion Chief	3.00	3.00	22
	Fire Captain	1.00	1.00	75
	Fire Lieutenant	9.00	9.00	73
	Firefighter	24.00	24.00	71
	Paramedic Firefighter	9.00	9.00	71
	Administrative Assistant	1.00	1.00	33
	<i>Total Fire</i>	49.00	49.00	
Traffic				
	Traffic Engineer	1.00	1.00	6
	Traffic Maintenance Supervisor	1.00	1.00	8
	Traffic Maintenance Specialist	2.00	2.00	51
	Traffic Maintenance Specialist	1.00	1.00	53
	Traffic Maintenance Technician	1.00	1.00	55
	<i>Total Traffic</i>	6.00	6.00	
Street Maintenance				
	Street Maintenance Superintendent	0.50	0.50	8
	Lead Street Maintenance Technician	3.00	3.00	53
	Street Maintenance Technician II	2.00	2.00	55
	Street Maintenance Technician III	4.00	4.00	57
	<i>Total Street Maintenance</i>	9.50	9.50	

Appendix

Position Title	2017	2018	Classification
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Position Title	2017	2018	Classification
Engineering			
Public Works Director	0.15	0.15	2
Engineering Manager	1.00	1.00	4
Engineer	1.00	1.00	8
Administrative Manager	1.00	1.00	10
Engineering Specialist Supervisor	1.00	1.00	11
Engineer	1.90	1.90	7
Engineering Specialist	2.00	2.00	52
Administrative Assistant	1.15	1.15	43
<i>Total Engineering</i>	9.20	9.20	
Community & Economic Development			
Community & Economic Development Director	0.75	0.75	3
Planning Manager	1.00	1.00	7
Inspector	2.00	2.00	10
Inspector	1.00	1.00	11
Program Coordination Specialist	1.00	1.00	11
Community Development Specialist	1.00	1.00	13
Planner	1.00	1.00	12
<i>Total Community & Economic Development</i>	7.75	7.75	
Library			
Library Director	1.00	1.00	5
Librarian	4.00	4.00	10
Library Specialist	1.00	1.00	52
Library Specialist	2.00	2.00	13
Administrative Assistant	1.00	1.00	43
Library Technician I	4.00	4.00	43
Library Technician II	4.00	4.00	44
<i>Total Library</i>	17.00	17.00	
Recreation			
Parks and Recreation Director	0.40	0.40	4
Recreation Manager	1.00	1.00	8
Recreation Coordinator	2.00	2.00	12
Recreation Specialist	1.00	1.00	57
Recreation Specialist	2.00	2.00	43
Administrative Assistant	0.65	0.65	43
<i>Total Recreation</i>	7.05	7.05	

Position Title		2017	2018	Classification
Parks Maintenance				
	Parks and Recreation Director	0.40	0.40	4
	Parks Maintenance Manager	0.70	0.70	8
	Lead Parks Maintenance Technician	0.20	0.20	53
	Parks Maintenance Technician II	2.50	2.50	55
	Parks Maintenance Technician III	7.00	7.00	57
	Administrative Assistant	0.35	0.35	43
	Office Assistant	0.55	0.55	44
	<i>Total Parks Maintenance</i>	11.70	11.70	
Water				
	City Manager	0.25	0.25	91
	Assistant City Manager/Finance Director	0.16	0.16	1
	Public Works Director	0.20	0.20	2
	Utility Systems Manager	0.34	0.34	7
	Utility Systems Supervisor	1.50	1.50	11
	Lead Utility Systems Operator	3.00	3.00	52
	Utility Systems Operator II	3.33	3.33	54
	Utility Systems Operator III	6.00	6.00	56
	Water Quality Specialist	1.02	1.02	51
	Administrative Assistant	0.15	0.15	43
	Office Assistant	1.00	1.00	44
	IT Specialist	0.17	0.17	50
	Inspector	0.50	0.50	12
	IT Analyst	0.45	0.45	10
	Engineer	0.67	0.67	7
	<i>Total Water</i>	18.73	18.73	
Sewer				
	City Manager	0.25	0.25	91
	Assistant City Manager/Finance Director	0.16	0.16	1
	Public Works Director	0.20	0.20	2
	Utility Systems Manager	0.33	0.33	7
	Utility Systems Supervisor	1.17	1.17	11
	Electrician	1.00	1.00	50
	Lead Utility Systems Operator	3.00	3.00	52
	Utility Systems Operator II	3.33	3.33	54
	Utility Systems Operator III	3.00	3.00	56
	Administrative Assistant	0.15	0.15	43
	Office Assistant	1.00	1.00	44
	IT Specialist	0.17	0.17	50
	Inspector	0.50	0.50	12
	Engineer	1.17	1.17	7
	IT Analyst	0.45	0.45	10
	<i>Total Sewer</i>	15.87	15.87	

Appendix

Position Title	2017	2018	Classification
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Position Title	2017	2018	Classification
Filter Plant			
Public Works Director	0.10	0.10	2
Engineer	0.17	0.17	7
Utility Systems Manager	0.33	0.33	7
Utility Systems Supervisor	0.33	0.33	11
Water Quality Specialist	2.98	2.98	51
<i>Total Filter Plant</i>	3.91	3.91	
Sanitary/Recycling			
City Manager	0.08	0.08	91
Assistant City Manager/Finance Director	0.16	0.16	1
Community Development Director	0.25	0.25	3
Community Development Coordinator	1.00	1.00	8
Inspector	1.00	1.00	12
Fiscal/Utility Support Assistant	1.00	1.00	44
<i>Total Sanitary/Recycling</i>	3.48	3.48	
Storm Water Utility			
Assistant City Manager/Finance Director	0.16	0.16	1
Public Works Director	0.20	0.20	2
Parks and Recreation Director	0.20	0.20	4
Engineering Coordinator	1.00	1.00	7
Street Maintenance Superintendent	0.50	0.50	8
Inspector	2.00	2.00	11
Street Maintenance Supervisor	1.00	1.00	11
Lead Street Maintenance Technician	3.00	3.00	53
Street Maintenance Technician II	6.00	6.00	55
Street Maintenance Technician III	2.00	2.00	57
Utility Systems Operator II	0.33	0.33	54
Parks Maintenance Manager	0.30	0.30	8
Lead Parks Maintenance Technician	1.80	1.80	53
Parks Office Assistant	0.30	0.30	44
Parks Maintenance Tech II	0.50	0.50	55
Parks Maintenance Tech III	1.00	1.00	57
Administrative Assistant	0.55	0.55	43
IT Analyst	0.10	0.10	10
IT Specialist	0.17	0.17	50
<i>Total Stormwater Utility</i>	21.10	21.10	

Position Title	2017	2018	Classification
Public Transit			
Public Works Director	0.15	0.15	2
Transit Manager	1.00	1.00	8
Transit Supervisor	2.00	2.00	11
Transit Operator	16.63	16.63	60
Facilities Maintenance Tech	1.00	1.00	57
Administrative Assistant	1.00	1.00	43
Transit Dispatcher	2.40	2.40	32
Office Assistant	1.00	1.00	45
<i>Total Transit</i>	25.18	25.18	
Mint Valley Golf Course			
Golf Maintenance Manager	1.00	1.00	8
Golf Maintenance Specialist	1.00	1.00	52
<i>Total Mint Valley Golf Course</i>	2.00	2.00	
Equipment Rental			
Fleet/Facility Maintenance Manager	0.50	0.50	7
Lead Fleet Maintenance Mechanic	1.00	1.00	50
Fleet Maintenance Mechanic	3.00	3.00	52
Fleet Maintenance Parts Specialist	1.00	1.00	56
Fleet Maintenance Specialist	0.90	0.90	32
<i>Total Equipment Rental</i>	6.40	6.40	
Facility Maintenance			
Fleet/Facility Maintenance Manager	0.50	0.50	7
Lead Facility Management Technician	1.00	1.00	51
Facility Management Technician I	1.00	1.00	52
Facility Management Assistant	1.00	1.00	58
Fleet Maintenance Specialist	0.10	0.10	32
<i>Total Facility Maintenance</i>	3.60	3.60	
Fire Pension			
City Clerk	0.50	0.50	14
<i>Total Fire Pension</i>	0.50	0.50	
Insurance Reserve			
Human Resources Director	0.20	0.20	3
Safety/Risk Manager	1.00	1.00	10
Human Resources Specialist	0.50	0.50	12
City Clerk	0.25	0.25	14
Administrative Assistant	0.50	0.50	33
<i>Total Insurance Reserve</i>	2.45	2.45	

Appendix

Position Title		2017	2018	Classification
Economic Development Fund				
	City Manager	0.25	0.25	91
	Economic Development Coordinator	1.00	1.00	5
	<i>Total HUD</i>	1.25	1.25	
Downtown Parking Fund				
	Administrative Manager	0.15	0.15	8
	Police Services Assistant	0.50	0.50	a34
	<i>Total Downtown Parking</i>	0.65	0.65	
Criminal Justice Assistance Fund				
	Police Officer	2.00	2.00	85
	Office Assistant	0.50	0.50	a34
	<i>Total Criminal Justice Assistance</i>	2.50	2.50	
Public Safety Fund				
	Administrative Manager	0.08	0.00	8
	Police Services Assistant	0.25	0.00	a34
	Office Assistant	0.50	0.00	a34
	<i>Total Public Safety</i>	0.83	0.00	
GRAND TOTAL ALL DEPARTMENTS		325.38	325.38	

Longview at a Glance



Ideally situated between Seattle and Portland, Oregon, Longview offers residents a comfortable, rural lifestyle with opportunities for year-round recreation. Residents are removed from urban congestion and problems, yet are within an easy drive of urban amenities. Longview is 45 minutes north of Portland and two hours south of the Seattle metropolitan area.

Longview, Washington is ideally located for industry and recreation. Situated on the mighty Columbia River, Longview has excellent port facilities which allow for trade in lumber and other goods. Only one hour separates Longview from the Pacific coast beaches, from Mt. St. Helens and other scenic areas. Visit the city's website at <http://www.mylongview.com> to learn more about Longview.

Economy

Major Longview Employers (in City Limits)

- St. John Medical Center/PeaceHealth
- JH Kelly
- Longview School District
- Lower Columbia College
- Safeway
- City of Longview
- Community Home Health & Hospice
- Wal-Mart
- Kaiser Permanente
- PNE Corporation
- Fred Meyer

Other Major Employers

- Cowlitz County
- Foster Farms
- Longview Fibre Company
- NORPAC
- Weyerhaeuser
- RSG Forest Products

Government

Incorporated	1924
Form of Government	Council-Manager
Legal Status	Non-charter Code City
Congressional District	Washington's 3rd
State Legislative Districts	19th
Voter Precincts	20
Number of Registered Voters	20,888

Appendix

Longview's Demographics

Land Area/Ranking

Land Area: 15.76 Square Miles
 Rank in Size / State of Washington 29/281

Land Use (by area, per 2006 Comprehensive Plan)

Residential
 Single Family 35%
 Multifamily 4%
 Manufacturing/Industrial 5%
 Commercial 9%
 Public and quasi-public 10%
 Transportation/communication/utilities 7%
 Undeveloped/vacant land 30%

Assessed Valuation (AV)

2015 AV \$2,634,873,739

Property Tax Per \$1,000 of AV

City of Longview \$3.40
 Cowlitz County \$1.97
 Port Longview \$0.42
 Longview School District \$4.29
 State School Levy \$2.08

Climate

Average Annual Precipitation: 48 inches
 30 Year Mean Annual Temperature 51.9° F

Population

1960 23,349
 1970 28,373
 1980 31,052
 1990 31,499
 2000 (Census) 34,660
 2002 35,310
 2004 35,340
 2006 35,570
 2008 35,880
 2010 (Census) 36,648
 2011 36,730
 2012 36,910
 2013 36,940
 2014 37,040
 2015 37,130
 2016 37,230

Age Distribution (Census 2010)

Under 5 7.0%
 5-9 6.4%
 10-19 12.4%
 20-34 19.1%
 35-44 11.2%
 45-54 13.4%
 55-64 12.9%
 65-84 14.0%
 85+ 3.6%

Racial Composition (Census 2010)

One race 95.8%
 Two or more races 4.2%
 White 86.0%
 Black or African American 0.9%
 American Indian and Alaska Native 1.7%
 Asian 2.2%
 Native Hawaiian & Other
 Pacific Islander 0.3%
 Some other race 4.7%

City of Longview Service Statistics

Police

Sworn Officers Authorized 58
 Calls for Service 48,113
 One Station plus Highlands Satellite Office
 Two K-9 Units

Fire

Uniformed Personnel Authorized 48
 Fire Calls for Service 1,329
 Medical Calls for Service (unit responses) 3,249
 Two Stations

Human & Neighborhood Resources

Acres of Parks 631
 Columbia Theatre for the Performing Arts
 Elks Building (Lake Sacajawea)
 Highlands Trail
 Longview Public Library
 McClelland Center (Victoria Freeman Park)
 Mint Valley Golf Course
 Mint Valley Racquet & Fitness Complex
 Senior Citizens Center
 Woman's Club Building

Utilities

Water:

Comparable household rate per month \$27.09

Regional Water Treatment Plant Capacity:

Weber Avenue Plant 17.0 mgd**
 Reservoir Capacities 19.35 mgd**
 Water Services (meters) for Residential,
 Commercial & Industrial 13,310
 2016 Average Daily Consumption 5.26 mgd**
 2016 Longview Consumption 4.51 mgd**
 2016 Beacon Hill Consumption 0.75 mgd**
 2016 Water Mains 214 miles

Sewer:

Comparable household rate per month \$64.21

Regional Sewer Treatment Plant:

Plant Capacity 26.0 mgd**
 2016 Annual Flow 9.16 mgd**
 2016 Sanitary Sewer Mains 152 miles

Storm Water:

Average household rate per month \$10.09

**mgd = million gallons a day

Solid Waste/Recycling:

Average household rate per month \$18.41

Services Provided by Other Governmental Units

Education:

Longview School District #122

Elementary Schools 8
 Middle Schools 3
 High Schools 2

Post Secondary Education:

Lower Columbia College, including in-demand degree programs from:
 City University of Seattle
 Concordia University
 Eastern Washington University
 Warner Pacific College
 Washington State University

Public Transit:

RiverCities Transit

Public Health:

Cowlitz County Health Department

Flood Protection:

Consolidated Diking District #1

Public Housing:

Longview Housing Authority

Emergency Dispatch/Jail:

Cowlitz County

Medical Facilities:

Peace Health/St. John Medical Center
 Kaiser Permanente'

Private Vocational-Technical Schools:

Stylemasters College

Animal Control:

Humane Society of Cowlitz County

Municipal Court:

Cowlitz County District Court