

**City Council/Staff Committee Appointments**  
**Established by Council on 2/1/92 and APPROVED BY COUNCIL ON 03/13/14**

| <b>Name of Board/Committee</b>   | <b>Mtg. Dates/Time</b>   | <b>2014 Rep.</b>                               | <b>2014 Alternate</b> |
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| <b><u>Board of Volunteer/Intern Firefighters</u></b>   | Meets as needed.<br>Mayor, Council member, clerk,<br>fire chief and one firefighter.   | Don Jensen<br>Steve Moon                       |                       |
| <b><u>City of Longview Loan Review Board</u></b><br>Created in 1983, board established to develop lending criteria, market loan program and review loan applications for City of Longview/EDA \$300,000 grant to revolving loan fund for economic recovery.                    | Meetings are called on an "as needed basis", usually no more than 2-3 per year.<br>OPTIONAL<br>Contact: Exec Office – 442-5004             | Don Jensen<br>Mike Wallin<br>Bob Gregory       | Mary Jane Melink      |
| <b><u>Communication Center Policy Board</u></b><br>(Advisory committee establishing policies for operation of the Comm. Center.)   | Usually meets on quarterly basis with notices sent to reps<br>1 ELECTED OFFICIAL REQUIRED<br>Contact: 577-3179                             | Mary Jane Melink                               | Chet Makinster        |
| <b><u>Council Appointments Committee</u></b><br>Serves to make recommendations on membership appointments to the Parks & Rec. Advisory Board, Downtown Advisory Committee, Salary Commission and Longview Housing Authority  | Meets as needed<br><br>Contact: Exec Office – 442-5004   | Don Jensen<br>Tom Hutchinson<br>Chet Makinster |                       |
| <b><u>Cowlitz Economic Development Council</u></b><br>(Serves to encourage and oversee the development and growth of the community.)   | Third Wednesday, 7:00 a.m.<br>Cowlitz PUD<br>Contact: 423-9921   | Bob Gregory<br>Chet Makinster                  | Tom Hutchinson        |
| <b><u>Cowlitz Housing First Coalition</u></b><br>(Responsible for assisting homeless persons obtain and maintain stable housing, and prevent at-risk households from becoming homeless)  | Third Wednesday, 1:30 p.m.<br>Altrusa Room at CAP<br>Contact: 577-3041   | Mike Wallin<br>LPD                             |                       |
| <b><u>Cowlitz Transit Authority</u></b><br>(Oversees the operation of area-wide transportation system. CTA currently contracts with City of Longview to provide this service.)   | Second Wednesday, 4 p.m.<br>2 ELECTED OFFICIALS<br>(one alternate allowed)<br>Contact: 442-5663  | Tom Hutchinson<br>Mary Jane Melink             | Don Jensen            |
| <b><u>Cowlitz-Wahkiakum Council of Governments</u></b><br>(As a contributing member, the City appoints a rep. to serve on this advisory board for operations/policies of the Council of Governments.)  | Fourth Thursday, Noon<br>General Mtg Rm, Cowlitz County<br>Admin 207 4th Ave N., Kelso<br>1 ELECTED OFFICIAL REQUIRED<br>Contact: 577-3041 | Tom Hutchinson                                 | Mary Jane Melink      |
| <b><u>Ethnic Support Council Liaison</u></b><br>(Responsible for helping immigrants and refugees integrate into community with least trauma and most dignity.)   | Second Wednesday, 6:00 p.m.<br>311 Oak Street, Kelso<br>OPTIONAL<br>Contact: 636-2791  | Steve Moon                                     |                       |
| <b><u>Fire Pension Board</u></b><br>(Oversees retirement monies and makes retirement decisions in accordance with RCW 41.16.)<br>Requires Mayor, <i>City Treasurer &amp; City Clerk</i>  | Last Monday, 4:15 p.m.<br>Mayor's office or<br>Small Conference Room<br>Contact: 442-5041  | Don Jensen                                     |                       |
| <b><u>Highlands Neighborhood Assn.</u></b>   | Board: Second Monday, 5:00 pm<br>General: Fourth Monday, 6:00 pm<br>HNA center<br>Contact: 442-5932 or 442-4144                            | Ken Botero                                     | Chet Makinster        |
| <b><u>Kelso-Longview Chamber of Commerce Board</u></b><br>(Purpose is to enhance the Longview area business environment and improve the quality of life in our community)  | Third Tuesday, Noon<br>Country Club<br>MAYOR, MANAGER OR ASST.<br>MANAGER, COUNCIL<br>Contact: 423-8400                                    | Ken Botero                                     |                       |
| <b><u>LEOFF Disability Board (Fire &amp; Police)</u></b><br>Established by state statutes and Longview Municipal Code, this board meets to act on medical/disability claims & other matters pertaining to Law Enforcement Officers and Fire Fighters Retirement System (LEOFF) | Last Wednesday at 8:30 a.m.<br><br>REQUIRES 2 CITY COUNCIL MEMBERS<br>Contact: 442-5041  | Don Jensen<br>Chet Makinster                   |                       |

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| <b><u>LEPC-Local Emergency Planning Committee</u></b>  | Quarterly, first Monday in February, May, August & November at the EOC/1:30 p.m.   | Steve Moon                                  | Tom Hutchinson        |
| <b><u>Lodging Tax Advisory Board</u></b><br>(Responsible for reviewing anything relating to the Tourism Tax prior to City Council taking action.)  | Meets as necessary<br>REQUIRES 1 COUNCIL MEMBER,<br>WHO WILL ACT AS CHAIR<br>Contact: Exec Office 442-5004   | Mary Jane Melink                            |                       |
| <b><u>Longview Downtowners Liaison</u></b>   | Board: 2 <sup>nd</sup> Tuesday, 8:00 a.m.<br>General: 3 <sup>rd</sup> Tuesday, 5:30 p.m.<br>1263 Commerce, Suite 202<br>OPTIONAL<br>Contact: 423-9921          | Ken Botero<br>Dave Campbell<br>John Brickey | Chet Makinster        |
| <b><u>Longview School Board Liaison</u></b><br>(A group of elected officials that meets to determine how money is spent in the schools. Also reviews resignations and terminations, and approves new hires.)   | Second and Fourth Mondays,<br>7:30 p.m.<br>District Administration Bldg.,<br>2715 Lilac<br>Contact: 575-7016   | Ken Botero<br>Bob Gregory                   | Don Jensen            |
| <b><u>Lower Columbia Community Action Council Board</u></b><br>(Advisory/policy board for the operations and management of the Lower Columbia Community Action Council.)   | Fourth Wednesday, 5:30 p.m.<br>CAP office, 1526 Commerce<br>Altrusa Room<br>REQUIRES A MINIMUM OF 4 PUBLIC OFFICIALS ON BOARD (1 COUNCIL)<br>Contact: 425-3430 | Steve Moon                                  |                       |
| <b><u>Park Board Liaison</u></b><br>(Performs studies and makes recommendations regarding Longview's parks and recreation facilities to best meet public needs. Acts as a liaison between the public and the Parks and Recreation Department to provide feedback in regards to department needs.)    | Third Monday, 6:00 p.m.<br>Recreation Building<br>Contact: 442-5400  | Ken Botero                                  |                       |
| <b><u>Project Longview</u></b><br>Established to carry out recommendations of Longview Community Assessment Task Force Report and Action Plan  | First Tuesday, times and locations to be determined.<br><br>1 COUNCIL MEMBER REQUIRED<br>Contact: Exec Office 442-5004   | Steve Moon                                  | Mike Wallin           |
| <b><u>Public Health Advisory Committee (PHAC)</u></b><br>(Serves in an advisory capacity to the Health Dept. regarding budget, operations and policies)  | 2/20, 5/15, 8/21, 11/20, 3pm<br>Health Human Services<br>Large Conference Room<br>OPTIONAL<br>Contact: Carol Harrison 414-5599                                 | Mike Wallin                                 | Tom Hutchinson        |
| <b><u>Regional Airport Authority Advisory Brd.</u></b><br>(Responsible for management of the regional airport authority.)  | Second Thursday, 3 p.m.<br>Kelso City Hall Council Chambers<br>Contact: 261-8268   | Chet Makinster                              | Ken Botero            |
| <b><u>S.W. Washington Regional Transportation Planning Organization</u></b><br>(Representatives from Cowlitz, Wahkiakum, Lewis, Pacific and Grays Harbor Counties address regional transportation needs.)  | Approx. every 3-4 months with notices to representatives, 2 p.m.<br>Various locations/5 counties<br>1 ELECTED OFFICIAL REQUIRED<br>Contact: CWCOG 577-3041     | Tom Hutchinson                              | Chet Makinster        |
| <b><u>S.W. Clean Air Agency (formerly SWAPCA).</u></b><br>(Created in 1968, Cowlitz, Clark, Lewis, Skamania, and Wahkiakum Counties banded together in response to the Washington Clean Air Act to conduct research and studies, and develop and enforce regulations with respect to air pollution.) | First Thursday, 3 p.m.<br>11815 NE 99 <sup>th</sup> St., Suite 1294,<br>Vancouver, WA<br>1 ELECTED OFFICIAL REQUIRED<br>Contact: 360-574-3058                  | Don Jensen                                  | Mary Jane Melink      |
| <b><u>Sister City Committee</u></b><br>Established by Resolution #1901 on 9/11/08 to assist, guide & make recommendations to City Council for exchanges & cultural activities.   | Second Wednesday, noon<br>City Hall Training Room<br>Contact: Exec Office 442-5004   | Tom Hutchinson                              | Don Jensen            |